

MINUTES OF THE 542nd MEETING OF THE BOARD OF GOVERNORS OF DAWSON COLLEGE HELD ON WEDNESDAY JUNE 5, 2024 AT 6:00 P.M. IN THE BOARDROOM 5B.13, 3040 SHERBROOKE STREET WEST, MONTREAL, QUEBEC

PRESENT: Leanne Bennett Michael Goldwax, Chair Alex McComber
 Linda Campione Angie Gugliotti Pelagia Nickoletopoulos
 Karina D’Ermo Steve Hatajlo Ken Oledan
 Luis Dieppa Perez Christopher Lyons Jamie Singerman
 Diane Gauvin Cynthia Martin Sean Smith
 Daniel Kocur

REGRETS: Stéphane Beaudet Émilie Richer

College Officers: Max Jones Samuel V. Saint- Hilaire
 François Paradis Pascahl Scott
 Glenys Ronnie

Chair of Senate: Marianne Pelton

Also Present: Megan Ainscow Derrick Essou
 Isabelo Beli-En David Louise Shiller

Recording Secretary to the Board: Janet Pakulis

Agenda

542.1 ADOPTION OF THE AGENDA OF THE 542ND MEETING

542.2 ADOPTION OF THE MINUTES OF THE 541ST MEETING

542.3 CORRESPONDENCE & PRESENTATIONS

542.4 REPORTS

- .1 Report of the Executive Committee
- .2 Report of the Chair of the Board
- .3 Report of the Director General
- .4 Report of the Academic Dean
- .5 Report of the Chair of Senate

542.5 BUSINESS ARISING FROM THE MINUTES

542.6 NEW BUSINESS

- .1 Ombuds Report
- .2 Operation Budget 2024-25 (Article 12)
- .3 Review – Policy on the French Language
- .4 Renewal of Contract – Clara Pédagogie
- .5 Contract – Renovations – Zone 6B
- .6 Contract – Renovations – New SAAC Exam Room
- .7 Board Elections
- .8 Delegation of Director General’s Authority During Summer 2024

- .9 Amendment to Omnivox Contract
- .10 Objectives of the Academic Dean 2024-25 (Article 12)
- .11 Objectives of the Director General 2024-25 (Article 12)
- .12 Evaluation of the Academic Dean
- .13 Evaluation of the Director General

542.7 VARIA

542.8 DATE OF NEXT MEETING

542.9 ADJOURNMENT

Prior to the adoption of the agenda, Michael Goldwax, Chair welcomed new member Ken Oledan, 2024-25 DSU President and Pre-university student Representative. There was also a special mention and thank you to outgoing members, namely, Student rep Isabelo Beli-En David, Student rep Derrick Essou, Cynthia Martin, Faculty rep, Christopher Lyons, University rep, Jamie Singerman, Enterprise rep and Alex McComber, Socio Economic rep. Mr. Goldwax stated that their dedication and contribution to the Dawson Board of Governors was greatly appreciated.

542.1 ADOPTION OF THE AGENDA OF THE 542nd MEETING

In camera was added to items 542.6.12 and 542.6.13.

It was moved by Christopher Lyons, seconded by Sean Smith, **THAT THE AMENDED AGENDA OF THE 542nd MEETING BE ADOPTED.**

The motion was adopted unanimously.

542.2 ADOPTION OF THE MINUTES OF THE 541st MEETING

It was moved by Sean Smith, seconded by Alex McComber, **THAT THE MINUTES OF THE 541st MEETING BE ADOPTED.**

The motion was adopted unanimously by those eligible to vote.

542.3 CORRESPONDENCE & PRESENTATION

François Paradis, the Director of Corporate Affairs, reported on a letter of congratulations from a student for the services of the Ombudsperson, Louise Schiller.

He also informed the Board of an error in the resolution to award the contract for the Renovation of the Facilities Management offices. The amount approved by the Executive Committee (delegated from the Board) on May 24, 2023 was \$1,100,000, while it should have been \$1,110,000. On completion of the contract, the total increase over the approved amount is \$26,609 or 2.4%. Because it is still within 10%, no further approval is needed.

Finally, an update was given on the two ad hoc Committees created this year to establish criteria for graduate members of the Board, and to review meeting rules. The Committees have not completed their work and will therefore continue next year.

542.4 REPORTS

.1 Report of the Executive Committee

At a Special meeting of the Executive Committee on April 17, the following were approved:

- Mr. Bassel Atallah was appointed interim Associate Dean, Creative and Applied Arts, CAAA-103 effective April 18.
- Mr. Eliaz Azar was appointed Coordinator, Project Manager – Renovation and Infrastructure, FAMA-110 effective May 6.
- The vacant position Administration Technician HRSV-406 was abolished effective April 18 and a new position of Administration Officer was created effective April 18.
- The Revised 2024-25 Academic Calendar was approved.

At a regular meeting of the Executive Committee on May 22 the following were approved:

- The Objectives of both the Academic Dean and Director General were approved for recommendation to the Board.
- The renewal of the service contract with Accreditation Canada was approved for an estimated \$108,000 excluding taxes.
- A payment in the amount of \$160,027.64 to the MUHC for clinical instruction for the year 2023-24 for the Diagnostic Imaging program was approved.

The following were changes to the Staffing Plan 2023-24:

- Vacant position of Administrative Support Agent Class II (ACSY-420) was abolished effective May 22, 2024.

The following 5 positions were reclassified from Financial Management Officer to Analyst as of March 20:

- Position (FNSV-201) held by Marie-Claude Sheppard.
- Position (FNSV-202) held by Yang Zhou.
- Position (FNSV-203) held by Teresa Valente.
- Position (FNSV-204) held by Carmen Saileanu.
- Position (HRSV-206) held by Sylvia McCowan.

The position of Administration Officer (FAMA-202) was reclassified to Material Resources Advisor effective October 18, 2022.

The position of Manager Human Resources (HRSV-115), held by Laura Patrica Smith was reclassified to Coordinator Human Resources effective April 3.

At this meeting Isabelle Carrier was appointed Dean, Academic Development as of May 23, 2024.

And lastly, the Executive committee delegated to the Director General the authority to sign for any single payment over \$100,000 to Westmount Hydro in 2024-25.

.2 Report of the Chair of the Board

Michael Goldwax gave a heartfelt thank you to the College and Board members for the opportunity to serve as a member of the Board and in the capacity of Chair.

.3 Report of the Director General

Diane Gauvin stated that English colleges sent a letter to the premier and ministers responsible for Higher Education, relations with First Nations and Inuit and French Language about the impact of Law 14 on Indigenous students. She also reported that Dawson's French Language policy has been approved by the Ministry of the French Language. The *Commission d'évaluation d'enseignement collégial* submitted its final report on the audit of our mechanisms, and it has found that they are of quality. The college has also received a complaint about some aspects of the website that have not been translated. The College has challenged the requirement to have its website translated.

.4 Report of the Academic Dean

Leanne Bennett stated that we have received funding to support teachers who will teach in French. She also reported that as a result of the pressure on the medical system in Quebec, the Ministry sent a letter to all Cégeps stating we can only require medical notes from students if they are absent for more than 4 consecutive days. The college will have a full team of Deans very soon and she gave her thanks to all those involved in implementing Law 14.

.5 Report of the Chair of Senate

Marianne Pelton, Chair of Senate, reported that they met on May 21st, 2024. At that meeting, they gave feedback on the revision of the Admissions Policy in light of the requirement in Law 14 to prioritize students with a certificate of eligibility for English language instructions. They also had a discussion on academic freedom, including how the College should respond to sensitive political speech by employees and students.

542.5 BUSINESS ARISING FROM THE MINUTES

There was nothing to report.

542.6 NEW BUSINESS

.1 Ombuds Mandate Report 2020-23

Louise Shiller, Ombudsperson presented the Ombuds Mandate Report 2020-23.

*Il est proposé par Sean Smith, appuyé par Christopher Lyons, **QUE LE CONSEIL D'ADMINISTRATION REÇOIVE LE RAPPORT SUR LE MANDAT DE L'OMBUDS 2020-23.***

La motion est appuyée à l'unanimité.

(It was moved by Sean Smith, seconded by Christopher Lyons, **THAT THE BOARD OF GOVERNORS RECEIVES THE OMBUDS MANDATE REPORT 2020-23.**)

(The motion was adopted unanimously.)

.2 Operating Budget 2024-25 (Article 12)

*Il est proposé par Pelagia Nickoletopoulos, appuyé par Jamie Singerman, **QUE LE BUDGET DE FONCTIONNEMENT AVEC DES REVENUS DE 125 007 000\$ ET DES DÉPENSES DE 125 564 000 \$ POUR UN DÉFICIT BUDGÉTÉ***

DE 557 000 \$ EN 2024-25, AINSI QUE LES PLANS DE DOTATION ASSOCIÉS, SOIENT ADOPTÉS.

La motion est appuyée à l'unanimité.

(It was moved by Pelagia Nickoletopoulos, seconded by Jamie Singerman, **THAT THE OPERATING BUDGET WITH REVENUES OF \$125,007,000 AND EXPENSES OF \$125,564,000 FOR A 2024-25 BUDGETED DEFICIT OF \$557,000 AND ASSOCIATED STAFFING PLANS BE ADOPTED.**)

(The motion was adopted unanimously.)

.3 Review – Policy on the French Language

The Policy on the French Language was reviewed as prescribed, before June 30, 2024. No changes were made.

.4 Renewal of Contract – Clara Pédagogie

- i) *Il est proposé par Sean Smith, appuyé par Steve Hatajlo, **QUE LE CONSEIL D'ADMINISTRATION APPROUVE UN CONTRAT EN GRÉ À GRÉ POUR LA SUITE PÉDAGOGIE AVEC SKYTECH COMMUNICATIONS, SELON L'ARTICLE 13.2 DE LA LOI SUR LES CONTRAT DES ORGANISMES PUBLICS.***

La motion est adoptée à l'unanimité.

- ii) *Il est proposé par Jamie Singerman, appuyé par Steve Hatajlo, **QUE LE CONSEIL D'ADMINISTRATION APPROUVE UN CONTRAT DE CINQ ANS POUR LA SUITE PÉDAGOGIE AVEC SKYTECH COMMUNICATIONS, DÉBUTANT LE 1^{ER} JUILLET 2024 ET SE TERMINANT LE 30 JUIN 2029, POUR UNE VALEUR ESTIMÉE DE 992 927 \$ HORS TAXES***

La motion est adoptée à l'unanimité.

- i) (It was moved by Sean Smith, seconded by Steve Hatajlo, **THAT THE BOARD OF GOVERNORS APPROVES A CONTRACT BY MUTUAL AGREEMENT FOR CLARA PÉDAGOGIE WITH SKYTECH COMMUNICATIONS, UNDER ARTICLE 13.2 OF THE ACT RESPECTING CONTRACTING BY PUBLIC BODIES.**)

(The motion was adopted unanimously.)

- ii) (It was moved by Jamie Singerman, seconded by Steve Hatajlo, **THAT THE BOARD OF GOVERNORS APPROVES A FIVE-YEAR CONTRACT FOR SUITE PÉDAGOGIE WITH SKYTECH COMMUNICATIONS, STARTING JULY 1, 2024, TERMINATING JUNE 30, 2029, TO A VALUE OF \$992,927 BEFORE TAX.**

(The motion was adopted unanimously.)

.5 Contrat – Renovations – Renovation Zone 6B

Il est proposé par Sean Smith, appuyé par Linda Campione, QUE LE CONSEIL D'ADMINISTRATION AUTORISE LE COLLÈGE À OCTROYER LE CONTRAT DE « RÉAMÉNAGEMENT ZONE 6B (SALLE DE RÉUNION, CSLABS, LABO BIO) » À « MONTARVILLE GESTION ET CONSTRUCTION INC » POUR UN MONTANT DE 693,257.00\$ HORS-TAXES.

La motion est adoptée à l'unanimité.

(It was moved by Sean Smith, seconded by Linda Campione, **THAT THE BOARD OF GOVERNORS AUTHORIZES THE COLLEGE TO AWARD THE CONTRACT FOR THE “RENOVATION OF ZONE 6B (MEETING ROOM, CSLABS, BIOLAB)” TO “MONTARVILLE GESTION ET CONSTRUCTION INC” FOR AN AMOUNT OF \$693,257.00 EXCLUDING TAXES.**)

(The motion was adopted unanimously.)

.6 Contract – Renovations – New SAAC Exam Room

Il est proposé par Sean Smith, appuyé par Angie Gugliotti, QUE LE CONSEIL D'ADMINISTRATION AUTORISE LE COLLÈGE À OCTROYER LE CONTRAT DE RÉNOVATION POUR LA CRÉATION DU « NOUVEAU LOCAL D'EXAMEN SAAC » À « CONSTRUCTION NAZAR INC. » POUR UN MONTANT DE 189,200.00\$ HORS-TAXES.

La motion est adoptée à l'unanimité.

(It was moved by Sean Smith, seconded by Angie Gugliotti, **THAT THE BOARD OF GOVERNORS AUTHORIZES THE COLLEGE TO AWARD THE RENOVATION CONTRACT FOR THE CREATION OF A “NEW SAAC EXAM ROOM” TO “CONSTRUCTION NAZAR INC.” FOR AN AMOUNT OF \$189,200.00 EXCLUDING TAXES.**)

(The motion was adopted unanimously.)

.7 Board Elections – Chair, Vice- Chair, Executive Committee, Audit Committee, Ombudservices Advisory Committee

Chair:

Michael Goldwax nominated Sean Smith. Mr. Smith accepted the nomination.

There being no further nominations, **Sean Smith was declared Chair of the Board of Governors by acclamation.**

Vice-Chair:

Angie Gugliotti nominated Steve Hatajlo. Mr. Hatajlo accepted the nomination.

There being no further nominations, **Steve Hatajlo was declared Vice-Chair of the Board of Governors by acclamation.**

Executive Committee:

Internal member (1):

Diane Gauvin nominated Karina D'Ermo. Ms. D'Ermo accepted the nomination.

There being no further nominations, **Karina D'Ermo was declared internal member of the Executive Committee.**

External Members (2):

Michael Goldwax nominated Pelagia Nickoletopoulos. Ms. Nickoletopoulos accepted.

Cynthia Martin nominated Angie Gugliotti. Ms. Gugliotti declined.

Angie Gugliotti nominated Linda Campione. Ms. Campione accepted.

There being no further nominations, **Pelagia Nickoletopoulos and Linda Campione were declared external members of the Executive Committee.**

Audit Committee (3 positions):

Sean Smith nominated Pelagia Nickoletopoulos, Steve Hatajlo and Daniel Kocur. All accepted the nominations.

There being no further nominations, **Pelagia Nickoletopoulos, Steve Hatajlo and Daniel Kocur were declared members of the Audit Committee.**

Ombuds Advisory Committee (3 members)

Angie Gugliotti and Sean Smith (as ex-officio) volunteered to be members of the Committee. Stéphane Beaudet will be confirmed at the next meeting, as well as one position to be confirmed.

Selection Criteria Committee:

Sean Smith nominated Ken Oledan. Mr. Oledan accepted the nomination.

.8 Delegation of Director General's Authority – Summer 2024

Il est proposé par Sean Smith, appuyé par Christopher Lyons, QU'EN L'ABSENCE SIMULTANÉE DE LA DIRECTRICE GÉNÉRALE ET DE LA DIRECTRICE DES ÉTUDES, LES POUVOIRS DE LA DIRECTRICE GÉNÉRALE SOIT DÉLÉGUÉS À PASCAHL SCOTT DU VENDREDI 5 JUILLET AU 14 JUILLET INCLUSIVEMENT; À FRANÇOIS PARADIS DU 15 JUILLET AU 21 JUILLET INCLUSIVEMENT; À SAMUEL VALLERY SAINT-HILAIRE DU 22 JUILLET AU 28 JUILLET INCLUSIVEMENT ET À GLENYS RONNIE DU 29 JUILLET AU 2 AOÛT INCLUSIVEMENT.

La motion est adoptée à l'unanimité.

(It was moved by Sean Smith, seconded by Christopher Lyons, **THAT IN THE ABSENCE OF BOTH THE DIRECTOR GENERAL AND THE ACADEMIC DEAN AT THE SAME TIME, THE AUTHORITY OF THE DIRECTOR GENERAL BE DELEGATED TO PASCAHL SCOTT FROM FRIDAY JULY 5 TO JULY 14**

INCLUSIVELY; TO FRANÇOIS PARADIS FROM JULY 15 TO JULY 21 INCLUSIVELY; TO SAMUEL VALLERY SAINT-HILAIRE FROM JULY 22 TO JULY 28 INCLUSIVELY AND TO GLENYS RONNIE FROM JULY 29 TO AUGUST 2 INCLUSIVELY.)

(The motion was adopted unanimously.)

.9 Amendment to Omnivox Contract

*Il est proposé par Sean Smith, appuyé par Linda Campione, **QUE LE CONTRAT OMNIVOX 2020-25 SOIT AMENDÉ POUR UNE NOUVELLE VALEUR DE 680 000 \$ HORS TAXES.***

La motion est adoptée à l'unanimité.

(It was moved by Sean Smith, seconded by Linda Campione, **THAT THE OMNIVOX CONTRACT 2020-25 BE AMENDED TO A NEW VALUE OF \$680,000 BEFORE TAX.**)

(The motion was adopted unanimously.)

.10 Objectives of the Academic Dean 2024-25 (Article 12)

*Il est proposé par Sean Smith, appuyé par Steve Hatajlo, **QUE LES OBJECTIFS DE LA DIRECTRICE DES ÉTUDES POUR 2024-25 SOIENT ADOPTÉS.***

La motion est adoptée à l'unanimité.

(It was moved by Sean Smith, seconded by Steve Hatajlo, **THAT THE OBJECTIVES OF THE ACADEMIC DEAN FOR 2024-25 BE ADOPTED.**)

(The motion was adopted unanimously.)

.11 Objectives of the Director General 2024-25 (Article 12)

*Il est proposé par Pelagia Nickoletopoulos, appuyé par Jamie Singerman, **QUE LES OBJECTIFS DE LA DIRECTRICE GÉNÉRALE POUR 2024-25 SOIENT ADOPTÉS.***

La motion est adoptée à l'unanimité.

(It was moved by Pelagia Nickoletopoulos, seconded by Jamie Singerman, **THAT THE OBJECTIVES OF THE DIRECTOR GENERAL FOR 2024-25 BE ADOPTED.**)

(The motion was adopted unanimously.)

.12 Evaluation of the Academic dean 2023-24

In camera

.13 Evaluation of the Director General

In camera

542.7 VARIA

Sean Smith reminded the Board that the Golf tournament is on June 10, 2024.

542.8 DATE OF NEXT MEETING

The next regular meeting of the Board of Governors is scheduled for September 11, 2024.

542.9 ADJOURNMENT

The meeting adjourned at 9:23 p.m.

Signatures:

Michael Goldwax
Board Chair

François Paradis
Director, Corporate Affairs