

Student Accessibility Centre (SAAC) Requesting Accommodation

1 Go to Omnivox and click "AccessAbility Online Module"

- [Summer In-Person Appointments](#)
 - [Teaching Excellence Awards](#)
 - [Timetable and Registration Guide](#)
- Student Services** ^
- [Academic Skills Centre Appointments](#)
 - [Academic Skills Centre Website](#)
 - [AccessAbility Online Module](#)
 - [ATE Registration](#)
 - [Awards and Scholarships](#)
 - [CLÉO French Tutoring](#)
 - [Code of Conduct Intake form](#)
 - [Campus Recreation](#)
 - [Dawson College Emergency Financial Aid Bursary \(DCEFAB\)](#)
 - [Dawson Student Union](#)

2 Click "Self registration"



[Main menu](#)

Welcome to the Online Student Services

Please select an option from the menu below:


[Book a test](#)


[Self registration](#)


[Online intake](#)

[Online](#)

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3 Click "Accommodations"



Request for Accommodations [Help](#)
Accommodation Request

STEPS:

1. Click on the "Accommodations" tab.
2. Request accommodations for each course, individually or as a group.

4 Enter your "Dawson Student number" and "Password" and click "Log In".



Log In

Username is your Dawson student #. Password is the same for your Omnivox.

* required

* required



Log In

5 Click one of the "Request" buttons.

2773200 - log out

es. Click the 'Request' button on your first course in the list below to get started.

ow term: Refresh

| | Request |
|----------------------|--|
| the request process. |  |
| the request process. |  |

6 Click "check all" under "Courses to request".

ation listed below and indicate whether you need changes to your accommodations at this time. If your accommodations will be submitted for review.

Accommodations

ten in 2E.5 - Évaluations écrits au local 2E.5

Check - Ordinateur avec correcteur (eOffice)

time - Temps supplémentaire: 33%

Courses to request

test course 101-101 section 01 Monday 8:00-10:00

Test course 2 101-102 section 02 Tuesday 8:00-10:00

Test course 3 101-103 section 03 Wednesday 10:00-12:00

 [check none](#)

Do your accommodations require any changes

s) are correct the way they are.

Optional note:

Add notes and contact your Adapted

7 Click "check all" under "Your accommodations".

Your accommodations

- Assessments written in 2E.5 - Évaluations écrits au local 2E.5
- Computer with SpellCheck - Ordinateur avec correcteur orthographique (LibreOffice)
- Extended or Stop time - Temps supplémentaire: 33%

[check all](#) [check none](#)

Courses t

- test cou
- Test cou
- Test cou

[check all](#) [che](#)

Please indicate if your accommodations require any changes

My accommodation(s) are correct the way they are. Optional note:

Need to discuss. **Add notes and contact your Adapted Services Counsellor**

8 If no changes are needed, click the "My accommodation(s) are correct the way they are." field.

Computer with SpellCheck - Ordinateur avec correcteur orthographique (LibreOffice)

Extended or Stop time - Temps supplémentaire: 33%

[check all](#) [check none](#)

Courses t

- Test cou
- Test cou

[check all](#) [che](#)

Please indicate if your accommodations require any changes

My accommodation(s) are correct the way they are. Optional note:

Need to discuss. **Add notes and contact your Adapted Services Counsellor**

Terms

9

If you wish to make changes or update your accommodations, click the "Need to discuss" field and provide details in the "Optional note" field.

Computer with SpellCheck - Ordinateur avec correcteur orthographique (LibreOffice)

Extended or Stop time - Temps supplémentaire: 33%

Test col

[check all](#) [che](#)

[check all](#) [check none](#)

Please indicate if your accommodations require any changes

My accommodation(s) are correct the way they are.

Need to discuss. **Add notes and contact your Adapted Services Counsellor**

Optional note:

Empty text input field for optional notes.

Terms

By submitting this request, you are confirming that you understand and agree

10

Read the terms carefully.

Empty text input field.

Empty text input field.

understand and agree to the following:
 accommodation listed above, have chosen the ones you intend to use this
 access to them.
 Plan via your Dawson College student email account and that you
 receive your email reply containing your acceptance of your Individual
 provided and sent to your teachers.
 Individual Education Plan (IEP) will result in not having access to your
 and accommodations with your teachers and that if for medical reasons you

Vertical scrollbar on the right side of the text area.

11 Click the "I agree to the terms outlined above" field.

... accommodations be approved and sent to your teachers.
... of your Individual Education Plan (IEP) will result in not having access to your

... your approved accommodations with your teachers and that if for medical reasons you
... adapted Services Counsellor at the Student AccessAbility Centre to act on your behalf.
... our Adapted Services Counsellor at the Student AccessAbility Centre to discuss, if you
... ations to your accommodations.
... at the Student AccessAbility Centre, in collaboration with your teachers, may need to
... s and make appropriate changes when necessary.
... ly seek and accept help in your pursuit of academic success and to complete all
... courses.

I agree to the terms outlined above

12 Click the "Submit" button.

... dual Education Plan (IEP) will result in not having access to your

... d accommodations with your teachers and that if for medical reasons you
... ces Counsellor at the Student AccessAbility Centre to act on your behalf.
... ervices Counsellor at the Student AccessAbility Centre to discuss, if you
... r accommodations.
... it AccessAbility Centre, in collaboration with your teachers, may need to
... ppropriate changes when necessary.
... cept help in your pursuit of academic success and to complete all

I agree to the terms outlined above

Cancel **Submit**

... illege | 3040 Sherbrooke St. W. | Westmount, Quebec | H3Z 1A4 | (514) 931 8731

At any time after submitting, you can return to the Accommodations tab and verify the status of your request. Please allow for 3 business days to process your request.

- 1 The “Pending” status indicates that your request has been received and will be reviewed by your Adapted Services Counsellor within the next 3 business days.

Main menu

Accommodations FAQ Help

Request Accommodations

You can use this page to request accommodations for your courses. Click the 'Request' button.

Your courses: Show term:

| Course | Status |
|---|--|
| test course 101-101 Section 01 Monday 8:00-10:00 | Pending Your request has been received. |
| Test course 2 101-102 Section 02 Tuesday | Denied Your Adapted Services Counsellor would like to meet with you. |

- 2 The “Denied” status indicates that your Adapted Services Counsellor would like to meet with you and discuss your accommodations.

Your courses: Show term:

| Course | Status |
|--|--|
| test course 101-101 Section 01 Monday 8:00-10:00 | Pending Your request has been received. |
| Test course 2 101-102 Section 02 Tuesday 8:00-10:00 | Denied Your Adapted Services Counsellor would like to meet with you. |
| Test course 3 101-103 Section 03 Wednesday | Sent Your accommodations have been approved. Verify your Dawson student email account to confirm you. Accommodation Letters will be sent to your teachers. |

3

The “Sent” status indicates that your Adapted Services Counsellor has approved your accommodations and has sent you your IEP to confirm.

| | |
|--|--|
| 101-101 Section 01 Monday 8:00-10:00 | |
| Test course 2 101-102 Section 02 Tuesday 8:00-10:00 | Denied Your Adapted Services Counsellor would like to meet with you. |
| Test course 3 101-103 Section 03 Wednesday 10:00-12:00 | Sent Your accommodations have been approved. Verify your Dawson student email account to confirm you Accommodation Letters will be sent to your teachers. |

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